

## **DEVELOPMENT OF ADMINISTRATIVE PROCEDURES**

The Committee delegates to the Superintendent the responsibility for developing and disseminating such administrative procedures as may be necessary to carry out the policies adopted by the Committee.

Administrative procedures include procedures, directives, specification of actions to be taken, rules/regulations, protocols, and other detailed arrangements for the operation of the school unit and the schools.

The Superintendent may issue such administrative procedures without prior Committee approval unless Committee action is required by state or federal law or regulations, or the Committee has asked that certain individual procedures or types of procedures be presented for its approval.

The Superintendent may recommend a proposed administrative procedure for Committee approval if he/she believes Committee consideration is necessary or desirable.

Cross Reference:   CB – School Superintendent  
                          CB-R – Superintendent Job Description  
                          CHD – Administration in the Absence of Policy

Adopted:       November 13, 2001  
Reviewed:     April 10, 2006  
Reviewed:     March 09, 2009  
Revised:       February 13, 2012  
Reviewed:     February 9, 2015  
Reviewed:     March 12, 2018  
Reviewed:     March 8, 2021

